

PENNSYLVANIA WATER ENVIRONMENT ASSOCIATION

FACILITIES (WWTP) SAFETY AWARD APPLICATION
FOR
EPWPCOA, CPWQA, AND WPWPCA SECTIONS

Please answer all questions that apply to your facility for the Class 1 (8 or less employees) or the Class II (9 or more employees) Section Safety Award. The questions on this sheet are for general information, while questions 1 thru 22 will be evaluated on a point system. Facilities with the most points may be inspected by representatives of the Safety Committee.

Information requested on this application is for the calendar year **2018**.

All entries must be returned to the Safety Committee Chairman no later than APRIL 30, 2019 at the following address:

CPWQA Safety Committee Chair
PO BOX 705
Hershey, PA 17033
Phone: 717-732-2707
E-Mail: info@cpwqa.org

Thank you for your cooperation.

- I. Does at least one facility employee belong to the EPWPCOA, Inc, CPWQA, and/or WPWPCA, Inc.? Name one: _____
 - II. Does at least one facility employee belong to the PWEA of PA? Name one: _____
 - III. Does at least one facility employee belong to the WEF? Name one: _____
 - IV. Indicate the number of hours per day your facility is manned. _____ HRS.
 - V. What Class is your facility? (Class I or II – see definitions above)
 - VI. List past safety awards in the last five (5) years and dates of the awards.
- _____
- _____
- _____
- _____
- _____

SURVEY AND AWARDS QUESTIONNAIRE

GENERAL FACILITY INFORMATION

1. Fill in the following, listing the number of people employed at your facility:

<u>Position</u>	<u>Full Time</u>	<u>Part Time</u>
Operations/Maintenance/Lab Personnel:
Administrative Personnel:
O&M Management Personnel:

2. What is the daily design flow of your facility(s)? MGD

3. If you are a one employee operation, do you have a personal security system? If yes, describe the system on a separate sheet of paper and attach. Yes No

4. Please indicate (X) the number of applicable processes at your facility:

_____ Raw Sewage Pump Station at Facility	_____ Sand Filtration
_____ Preliminary Treatment	_____ Chemical PO4 Removal
_____ Primary Treatment	_____ Carbon Filters
_____ Activated Sludge	_____ Chlorination
_____ Trickling Filter	_____ Aerobic Sludge Digestion
_____ Physical/Chemical Treatment	_____ Anaerobic Sludge Digestion
_____ R.B.C.	_____ Sludge Dewatering
_____ NH3-N Aeration	_____ Composting
_____ Sludge Incineration	_____ Other
_____ Sludge Hauling (by plant staff)	

5. Do you have an individual or individuals who are responsible for your safety program? Yes No

6. Is your Safety Committee certified by the Pennsylvania Department of Labor and Industry? Yes No

7. Does your facility have written safety policies which are available to all employees? Yes No

8. Are safety instructions and warning signs posted properly? Yes No

9. Is there emergency response information available to the employees? Yes No

SAFETY OPERATIONS

10. Number of employees currently certified in: _____

C.P.R.: _____

11. Are inoculations provided for your employees?
 _____ Hepatitis A & B
 _____ Tetanus

Yes	No

12. Are uniforms supplied for the employees or is a washer and dryer provided for the employees to wash their clothes?

Yes	No

13. How many lost time accidents occurred during the calendar year?

14. Have there been any permanently disabling accidents or fatalities reported at your facility during the calendar year?

Yes	No

15. Are all hazardous materials (laboratory chemicals, plant chemicals, paints, solvents, flammable liquids, industrial gases, etc.) properly stored?

Yes	No

16. Are regularly scheduled documented (non-tailgate) safety meetings held?
 _____ monthly _____ every other month _____ quarterly

Yes	No

Are regularly scheduled weekly informal "tailgate" safety meetings held?

Yes	No

17. Are current accurate records kept for:

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_____ accidents
 _____ confined space entry
 _____ unsafe conditions
 _____ safety equipment inspections
 _____ gas monitor calibrations
 _____ safety committee meetings

18. Please indicate the documented training that was given to your employees during the year. **Indicate with a "T" for informal tailgate sessions and the "actual number of classroom hours" for formal classroom training. If both tailgate and formal training are given list both, i.e. T/4 Fall Protection.**

- | | | |
|-------------------------|-------------------------|--------------------------------------|
| _____ Ladder safety | _____ Confined Space | _____ Hazard Communication |
| _____ AED | _____ Lock-out/Tag-out | _____ Blood borne pathogens |
| _____ Excavation safety | _____ Forklift safety | _____ Power tools/equipment safety |
| _____ Laboratory safety | _____ Fall protection | _____ Proper Lifting / Back safety |
| _____ Driver's safety | _____ Asbestos training | _____ Personal Protective Equipment |
| _____ Traffic safety | _____ Personal hygiene | _____ Fire/ fire extinguisher safety |
| _____ MSDS | _____ Chemical safety | _____ Others (list) |

19. Indicate (x) if there is an appropriate quantity of each of the items below incorporated into your facility:

<input type="checkbox"/> Hard Hats	<input type="checkbox"/> Fire Extinguishers
<input type="checkbox"/> Safety Glasses	<input type="checkbox"/> Harnesses & Full Body Harness
<input type="checkbox"/> Ear Protection	<input type="checkbox"/> Portable Gas Testing Monitor(s)
<input type="checkbox"/> Eye Wash Stations	<input type="checkbox"/> Pressure Demand SCBA
<input type="checkbox"/> Gloves, Boots, Coveralls, etc.	<input type="checkbox"/> Confined Space Ventilators
<input type="checkbox"/> Rescue Litters	<input type="checkbox"/> First Aid Kits
<input type="checkbox"/> Safety Showers	<input type="checkbox"/> Resuscitators
<input type="checkbox"/> Electrical Lockout, Pad Locks	<input type="checkbox"/> Life Preservers

20. Indicate (x) if there is an appropriate quantity of each of the items below incorporated into your facility:

<input type="checkbox"/> Shaft and Coupling Guards	<input type="checkbox"/> Non-Sparking Safety Tools
<input type="checkbox"/> Equipment Alarm System	<input type="checkbox"/> Tank, Pit, & Stair Handrails
<input type="checkbox"/> Chlorine Leak Alarm	<input type="checkbox"/> Confined Rescue Lifting Equipment
<input type="checkbox"/> Fire/Burglar Alarm System	<input type="checkbox"/> Digester Bldg. - Gas Leak Alarm

21. Is your facility in compliance with Pennsylvania's Right-to-Know Law?

Yes	No
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22. **PLEASE** include with your questionnaire a description of your safety program and any additional material that will support your submittal. (Submitted material will be held by the safety committee for three years. If submitted in a prior year, please state the year the material was submitted in order to receive credit for your documentation.)

Please type or print clearly:

NAME OF FACILITY: _____

ADDRESS: _____

CITY/ STATE/ ZIP: _____

APPLICATION COMPLETED BY: _____

TITLE: _____

PHONE NO.: _____